



**Elle
Norman**

DRAMATURG//CREATOR

GET IN TOUCH

Mobile: 713-498-8604

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EDUCATION

Carnegie Mellon University

Pittsburgh, PA

Class of 2022

BFA in Dramaturgy

Minors in Film, Russian, and English

REFERENCES

Sherrie Li

Manager of Casting at ABC Signature

sherrie.li@disney.com

Nancy Mosser, CSA

Owner of Nancy Mosser Casting

nancy@mossercasting.com

Mary Margaret Kunze

Independent Executive Producer

marymargaretkunze@gmail.com

SKILLS

Creative. Script coverage and analysis, tracking scripts in development, social media management, proofreading, website creation, database maintenance

Software. Breakdown Express, Eco Cast, Fast Capture, Casting Networks, Final Draft 12, Pix, Mac OSX, MS Office (Outlook, Word, Excel, OneNote, Teams), Wix, Canva, iMovie, Zoom, IMDb Pro, InEntertainment

Language. beginner Russian, intermediate Spanish

RELEVANT EXPERIENCE

ABC Signature Casting Department

9/2022 - Present

Casting Intern // Los Angeles, CA

- Organize calendars in Outlook and scheduling general meetings with potential talent
- Maintain tracking charts on series regulars and guest cast for current series
- Rolling calls, interfacing with executives and taking detailed notes (and/or transcripts) during meetings
- Read and track scripts/shows in development and create character breakdowns for the department
- Correspond with various talent agencies regarding client availability

Nancy Mosser Casting

9/2021 - 5/2022

Freelance Casting Assistant // Pittsburgh, PA

- Created character breakdowns to be uploaded to Breakdown Services
- Coordinated Zoom callbacks between talent and producers
- Facilitated in person auditions with talent

Casting Intern

- Uploaded talents' self-tapes to Casting Networks via FastCapture
- Communicated with talent about audition details

Scotty Survivor: Lost In Time

1/2021 - 3/2021

Casting Associate // Pittsburgh, PA

- Spearheaded casting process of a student produced, unscripted competition series
- Created a pre-interview questionnaire for potential cast members
- Conducted interviews of potential cast members and led discussions about potential cast pairings

Woyzeck

5/2021 - 10/2021

Dramaturg // Carnegie Mellon University // Pittsburgh, PA

- Developed a production concept with a student director, and then pitched the concept to faculty
- Collaborated with cast and design team to create a cohesive production that aligned with our original intent
- Compiled research for the cast and design team
- Took rigorous notes to be shared with the director
- Created a behind-the-scenes mini-documentary about the creative process that drove the production